

6 PARTIES' GENERAL SERVICE REQUIREMENTS

- 6.1 Overview:** The regulations require that every petition, motion, brief, request, challenge, written objection, or application for review shall be served on all parties affected by issues raised in the filing. The service shall include all documentation in support thereof, with the exception of a showing of interest, evidence supporting challenges to the validity of a showing of interest, and evidence supporting objections to an election. The filer submits a written statement of service to the Regional Director. (See § 2422.4) (Note that the petition form includes a certification of service - see [CHM 7](#)). All documents filed with the Authority, General Counsel or the Regional Director shall be in accordance with § 2429.24 through § 2429.27 unless directed otherwise in this manual.

Specific requirements are outlined throughout this manual as appropriate.

NOTE: The service requirements in § 2422.4 are construed to exclude from serving parties with supporting evidence that may identify employees who voted in an election or how they voted; the names of voters or attendees at a Montrose election or any other type of evidence that may reveal the identity of an employee who was engaged in any election proceeding.

- 6.2 Relation to Section 2422.6:** Section 2422.6 also requires the Regional Director to notify all affected parties when a petition has been filed. See [CHM 15](#) for detailed guidance on this section of the regulations.
- 6.3 Service after a party designates a representative:** Once the parties have been notified and the parties designate a representative, copies of all documents and written communications issued thereafter are served on the designated representative, **in addition to the party**. The designated representative is served copies of all correspondence by the Regional Office in accordance with § 2429.12. Designations of representative remain valid in each case until a written revocation is filed. If a case is no longer within the jurisdiction of the Regional Office where such a designation or revocation was filed, the Regional Office immediately notifies the appropriate Regional Office of the designation or revocation.

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